



NGSD-HRO-AGR

11 July 2016

**MILITARY TOUR NOTICE - ACTIVE GUARD RESERVE -(AGR-FTM)**

Tour Notice No: 16-55

Closing Date: 9 Aug 16

Applications are now being accepted for the following tour of AGR under Title 32, Section 502f, United States Code. Questions concerning contents of the notice may be directed to the Human Resources Office, 737-6672 or DSN 747-6672.

Duty Location: Spearfish, SD

Unit Designation: 842nd Engineer Company (-)

Military Grade: Not to Exceed SGTE-5

Minimum Military Grade: PFC/E-3 IAW Table 2-2, Rule G, AR 135-18

Duty Position: Admin NCO

Duty MOS: 12N2O

Length of Tour: 3 years or end of current tour.

General Eligibility Requirements: Must be a federally recognized member, or eligible to become a member, of the ARNG of South Dakota with at least three years remaining, or be willing to extend, before expiration term of service.

Soldiers who are not Duty MOS qualified have one year to become qualified.

The individual selected will be required to live within a reasonable commuting of Spearfish, SD.

DA Pam 611-21 lists the following qualifications for MOS 12N:

1. (a) A minimum score of 90 in aptitude area GM on ASVAB tests prior to 2 Jan 02.  
(b) A minimum score of 90 in aptitude area GM on ASVAB tests on and after 2 Jan 02
2. A physical profile of 222221
3. Red/Green color discrimination.
4. Must possess a valid state motor vehicle operator license.

Projected date of Entry on Duty Sep 16

Special Information:

- A. Individual selected will perform the duties listed on the appropriate position description available in the Human Resources Office.
- B. Existing NGB/ARNG promotion policies apply.
- C. This announcement does not constitute a commitment to fill the position.
- D. A Judicial records background check will be performed prior to beginning an AGR Tour.

## Application and Selection Procedures:

## A. Interested AGR members may apply by submitting:

- (1) NGB Form 34-1
- (2) Copies of last 3 NCOER/OERs

. Submit application direct to the address listed below:

Human Resources Office- AGR  
South Dakota Army National Guard  
2823 West Main  
Rapid City, SD 57702-8186

IAW Para 10 SDNG Title 32 AGR Stabilization Policy dated 6 Jan 15 a copy of the Exception to Policy memo endorsed by Bn and Grp AO or Directorate must accompany your application if you have been in your current position less than 24 months.

NOTE: Federal law prohibits applications, which are e-mailed, faxed or submitted in postage paid government envelopes.

## B. Interested Non-AGR members and AGR members from other states may apply by submitting, to the address above, the following:

- (1) Completed application for Active Guard/Reserve Duty (AGR), NGB Form 34-1
- (2) Current Enlisted Record Brief (ERB) with ASVAB line scores showing.
- (3) NGB Form 23-A (RPAS statement)
- (4) Copy of last three (3) NCOER's
- (5) Most recent Medical Operational Data System (MODS) Individual Medical Readiness Record (IMRR)
- (6) Most recent AITS height and weight printout
- (7) Most recent DA Form 5500 or 5501 [If height and weight listed on AITS height and weight printout is above the limits of Table 1 (Screening Table Weight) AR 600-9]
- (8) DA Form 705 with a passing score dated within 16 months of the closing date.
- (9) Copy of a valid state motor vehicle operator license

C. Deployed soldiers may apply by e-mailing a completed application for Active Guard/Reserve Duty, NGB Form 34-1 to [james.w.blackwell12.mil@mail.mil](mailto:james.w.blackwell12.mil@mail.mil). E-mail must be dated no later than the closing date of this notice. All other information must be received at the Human Resources Office or postmarked no later than the closing date of this notice

D. **Deployed soldiers** may request copies of missing required documents be sent to the AGR Section Human Resource Office. POCs are

- (1) Certified Copy of DA Form 2-1; Copy of last three (3) NCOER's; Stateside Bn or Bde/Grp S-1.
- (2) NGB Form 23-A (RPAS statement): SSG Tamra Sime at [tamra.m.sime.mil@mail.mil](mailto:tamra.m.sime.mil@mail.mil).
- (3) Most recent Most recent MODS IMRR, most recent AITS height and weight printout, and most recent DA Form 705: Unit Rear Detachment Personnel.

E. Applications must be received at the Human Resources Office or postmarked no later than the closing date of this notice. Please do not bind, tab, or use document protectors. A large paperclip or unbound folder will suffice to keep your application together.

F. The South Dakota National Guard does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender), national origin, political affiliation, sexual orientation, marital status, retaliation, parental status, or other non-merit factor. Selection will be made from those applicants determined best qualified in terms principally involving experience, demonstrated ability/performance, and training.

G. Applicants may be subject to personal interview upon notification of time and place. Necessary travel is at applicants own expense. Inquiries concerning specific aspects of the duty position should be directed to the Nominating Official.

## NOMINATING OFFICIAL:

Name: MAJ Thomas Wilcox  
Title: Administrative Officer  
Location: HQ 153rd Engr Bn, 1030 3rd St SW, Huron SD 57350-0829  
Phone Number: (605) 353-0200